
ABC Contractors Inc

55 Main Street
Sometown, PA 99999

Phone: (555) 555-5555
Fax: (555) 555-5554

NOTICE TO PROCEED

To: Attn: Greg Towne
General Contractors, Inc.
7200 Seaview Terrace
Anywhere, US 55555-6987
Phone:555-555-9841 Fax:555-555-6314

From: ABC Contractors Inc

The following project is to commence on July 7, 2008. This is your Notice to Proceed as specified in your contract.

Project: Sample Project #1
Project Address: 2500 Canyon Drive
Anywhere, PA 55555-5555
Project #:

Signed: _____ Date: 7/7/2008
John Smith

Subscribed and sworn to before me

this 07 day of July, 2008

My Commission Expires: 12/30/2009

Kate Jones
Notary Public

State of PA