

# CHANGE ORDER

CONTRACTOR  
ARCHITECT  
SUBCONTRACTOR  
FIELD  
OTHER

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PROJECT: New High School New High School on 678 Ave. 123 Oak St. Oaktown, PA 18888	CHANGE ORDER #:	3
	CHANGE ORDER DATE:	06/27/2005
	PROJECT #s:	123456789
TO: Attn: Jim Owner 123 Owners Inc. 123 Oak St. Oaktown, PA 18888 Phone:555-555-1111 Fax:555-555-2222	DATE OF CONTRACT:	05/06/2005
	FOR:	Change Order

The Contract is changed as follows:

CHANGE ORDER DESCRIPTION  
CHANGE ORDER DESCRIPTION

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The original Contract Sum was	\$7,000.00
The net change by previously authorized Change Orders is	\$0.00
The Contract Sum prior to this Change Order was	\$7,000.00
The Contract Sum will be increased by this Change Order in the amount of	\$202.48
The new Contract Sum including this Change Order will be	\$7,202.48
The Contract Time will be decreased by zero	0 days.
The date of Substantial Completion as of this Change Order therefore is	

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**Not valid until signed by all parties below.**

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Architects Unlimited	xyz Contractor	999 Customer
ARCHITECT	SUBCONTRACTOR	CONTRACTOR
200 Peacock Lane	123 Azalea Way	123 Some St.
ADDRESS	ADDRESS	ADDRESS
Graytown, PA 19777	Wyomissing, PA 19610	Myville, PA 19999

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BY (Signature) Gordon Arcitecticus (Typed Name)	BY (Signature) Bill Burns (Typed Name)	BY (Signature) Alice Horrby (Typed Name)
DATE 05/05/2005	DATE 05/06/2005	DATE 05/07/2005

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