

**Payroll Certification for Public Works Projects**  
for Contractor and Subcontractor's Weekly and Final Certification

**SUBMIT** form via the NJ Wage Hub (njwages.nj.gov) or use other submission methods in the portal.

**IMPORTANT:** For purposes of law, you must also submit this form to the appropriate public body or lessor, either via the NJ Wage Hub or other methods:

Name of <input type="checkbox"/> Contractor or <input checked="" type="checkbox"/> Subcontractor Sample Company F.E.I.N. 22-25693014			Business Address 55 Lakeview Drive Sometown, US 55555					Project Name Sample Project For Demonstration  Contract I.D. or Project I.D. 123 <b>Contractor Registration #</b> 324256																	
Payroll No. 51	Date Wages Due & Paid 01/01/2021	Week Ending Date 01/01/2021 or <input type="checkbox"/> Final Certification	Project Location 2500 Canyon Drive Anywhere, US 55555																						
1.  Employee Name and Address	2. Work		3. Demographics			ST or OT	4. Day and Date							5.  Total Hours	6.  Hourly Rate of Pay	7.  Gross Amt. Earned		8.  Deductions						9.  Net Wages Paid for Week	10.  Total Fringe Benefit Cost/Hr.
	Job Title <i>e.g., apprentice, journeyman, foreman</i>	Work Classification/ Occupational Category <i>e.g., carpenter, mason, plumber</i>	Sex M=Male F=Female N=Non-Binary	Race See Key	Ethnicity H=Hispanic N=Non-Hispanic		SA	SU	MO	TU	WE	TH	FR			This Project	This Week	FICA	With-holding Tax	State Tax	Local Tax	Other	Total Deductions		
							12/26	12/27	12/28	12/29	12/30	12/31	01/01												
						Hours worked each day																			
Jane Dohe 71 Pineapple Lane Simlartown, US 12345 xxx-xx-5511	NV License	Foreman	F	W	N	S	8	8	8	8	8	0	0	40	50.00	2450.00	2450.00	205.02	452.27	102.48	0.00	11.26	771.03	1678.97	15.00
						O	2	0	2	0	2	0	0	6	75.00										
Johnny Dohe PO Box 111 Sometown, US 95545 xxx-xx-4444	NV License	Laborer	M	W	N	S	8	0	0	0	0	0	0	8	25.00	200.00	1245.00	95.24	114.34	38.22	12.45	0.75	261.00	984.00	15.00
						O	0	0	0	0	0	0	0	0	37.50										
David Lako 282 E 21 St Paterson, US 07513 xxx-xx-0296	Laborer	Electrician	M	B	H	S	0	0	0	0	0	8	0	8	25.00	580.00	1370.00	104.81	204.36	51.94	13.70	5.75	380.56	989.44	20.00
						O	0	0	0	0	0	0	8	8	37.50										
Robert Clearwater 24 Sylvan Lane Wildwood Crest, US 07456 xxx-xx-8229		Foreman/294	M	B	N	S	0	0	0	0	0	8	8	16	40.00	640.00	1268.00	94.86	175.76	58.02	0.00	163.64	492.28	775.72	13.51
						O	0	0	0	0	0	0	0	0	60.00										
Summer Smith 1492 Ocean Blue Right Here, US 88888 xxx-xx-8888	Electrician	Operator	F	B	N	S	0	0	8	8	0	0	0	16	20.00	400.00	1130.00	69.62	54.30	41.65	0.00	0.00	165.57	964.43	20.00
						O	0	0	0	0	0	0	0	0	30.00										
Susan Anthony 711 Patriot Way Simlartown, US 95545 xxx-xx-7435	AZ License	Truck Driver	F	W	N	S	8	8	0	0	0	0	0	16	40.00	640.00	1840.00	140.76	146.05	93.22	0.00	5.57	385.60	1454.40	15.00
						O	0	0	0	0	0	0	0	0	60.00										
Tom Jones 36 Mimosa Lane Sometown, US 95545 xxx-xx-2323	CA License	Heavy Equipment Operator	M	W	H	S	0	0	4	4	8	8	8	32	40.00	1280.00	1840.00	140.76	165.90	53.56	51.05	0.00	411.27	1428.73	10.00
						O	0	0	0	0	0	0	0	0	60.00										
						S																			
						O																			

KEY W= White; B= Black or African American;  
A= Asian; N= American Indian or Native Alaskan;  
I= Native Hawaiian or Pacific Islander; M= 2 or More

See following page for instructions

☐ Check if additional sheets attached

(1) That I pay or supervise the payment of the persons employed by  
**Sample Company**

that during the payroll period beginning on (date) 12/26/20, and ending on (date) 01/01/21, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of the aforementioned Contractor or Subcontractor from the full weekly wages earned by person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in the New Jersey Prevailing Wage Act, N.J.S.A. 34:11-56.25 et seq. and Regulation N.J.A.C. 12:60 et seq. and the Payment of Wages Law, N.J.S.A. 34:11-4.1 et seq.

- (4) That:
- (a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS OR PROGRAMS

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☐ Each laborer or mechanic listed in the above-referenced payroll has been paid as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in Section 4(c) at right.

- (5) N.J.S.A. 12:60-2.1 and 5.1 - The Public Works employees shall submit to the public body or lessor a certified payroll record each pay period within 10 days of the payment of wages.

☐ By checking this box and typing my name below, I am electronically signing this application. I understand that an electronic signature has the same legal effect as a written signature.

Title **President** Date (mm/dd/yy) 08/26/23

(Must be completed if 4(a) is checked)

[illegible]