

# Contractor's Qualification Statement

The Undersigned certifies that the information contained in this statement is true and sufficiently complete so as not to be misleading.

**Date:** 03/04/2024

**Submitted To:** ABC Company  
**Address:** 456 Xyz St  
Sometown, US 19999

**Submitted By:** Sample Group LLC  
**Name:** Adam Able  
**Address:** 123 Some St  
Sometown, US 19999

**Principal Office:** 2500 Canyon Drive  
Anywhere, US 55555-5555

**Organization Type:**  Corporation  Partnership  Individual  Joint Venture  Other

**Name of Project:** Sample Project 1

**Type of Work:**  General Construction  Plumbing  HVAC  Electrical  
 Other \_\_\_\_\_

**1. Organization Information**

**1.1 How many years has your organization been in business as a Contractor?**

19

**1.2 How many years has your organization been in business under the current business name?**

19

List any other or former business names that your organization has operated under.

None

**1.3 If your organization is a corporation:**

Date of Incorporation:

State of Incorporation:

President's Name:

Vice-president's name(s):

Secretary's Name:

Treasurer's Name:

**1.4 If your organization is a partnership:**

Date of Organization: 1/1/2005

Type of Partnership: US

Name(s) of general partner(s):

Cory Smith  
John Smith  
Greg Towne

**1.5 If your organization is individually owned:**

Date of Organization:

Name of Owner:

**1.6 If the form of your organization is other than the items listed above, describe it and name the principals:**

N/A

## **2. Licensing**

**2.1 List jurisdictions and trade categories in which your organization is qualified to do business along with applicable registration and license numbers.**

List trades here

**2.2 List jurisdictions in which your partnership or trade name is filed.**

List jurisdictions here

## **3. Experience**

**3.1 List the categories of work that your organization usually performs with its own personnel.**

List work experiences here

**3.2 Claims and Suits. (If answering yes to any of the below, please attach detailed information)**

Has your organization ever failed to complete work awarded to it?

No

Are there any outstanding or pending judgments, claims, arbitration proceedings or suits against your organization or officers?

No

Has your organization filed any law suits or requested arbitration with regard to construction contracts in the last five years?

No

**3.3 During the last five years, has an officer or principal of your organization ever been an officer or principal with another organization when it failed to complete a construction contract? (if yes, attach details)**

No

**3.4 On a separate sheet, list the major construction projects your organization currently has in progress. List the name of the project, owner, architect, contract amount, percent complete and the scheduled completion date.**

The total worth of work in progress under contract:

\$999,999.00

**3.5 On a separate sheet, list major projects that your organization has completed during the past five years. Please list the name of the project, owner, architect, contract amount, completion date and the percentage of work performed with your own personnel.**

Average annual amount of construction work performed during the last five years:

\$999,999.00

**3.6 On a separate sheet, list construction experience and existing commitments of the key individuals of your company.**

#### **4. References**

##### **4.1 Trade References:**

List references here

##### **4.2 Bank References:**

List references here

##### **4.3 Surety Information:**

Name of bonding company:

Bond company name here

Name and address of agent:

James Bond  
1965 Thunderball Rd  
Sometown US 55555

## **5 Financing**

### **5.1 Financial Statement**

Attach a financial statement (audited if possible) including your organization's latest balance sheet and income statement. Please show the following items:

- Current Assets
- Net Fixed Assets
- Other Assets
- Current Liabilities
- Other Liabilities

Name and address of firm preparing financial statement, and date thereof:

Bank name and address

Is the attached financial statement for the identical organization named on page one?

Yes

If not, explain the relationship of the organization in the financial statement and their financial responsibility.

N/A

Will the organization listed on the financial report act as guarantor of the contract?

Yes

**Additional Information**

List any other information about your organization below:

List any other information you would like here

**Signature**

Dated this 4th day of March 2024

Name of Organization: Sample Group LLC

By: \_\_\_\_\_  
Greg Towne

Title: President

M being  
duly sworn deposes and says that the information provided herein is true and sufficiently complete  
so as not to be misleading.

Subscribed and sworn before me this 4th day of March 2024

Notary Public: Kate Jones

My Commission Expires: 12/30/2024