

PAYMENT APPLICATION

TO:	ABC Company 2250 Skyline Drive Sometown, US 55555-5555 Attention: Tom Jones	PROJECT NAME AND LOCATION:	Sample Project Sample Project #1 2500 Canyon Drive Anywhere, PA 55555-5555	APPLICATION #	1	Distribution to:	
FROM:	General Contractors, Inc. 7200 Seaview Terrace Anywhere, US 55555-6987	ARCHITECT:	Architects R Us 243 Terrace Way Sometown, US 55555-2345	PERIOD THRU	09/01/2010	<input type="checkbox"/>	CONTRACTOR
FOR:	Sample Project			PROJECT #s:	555-555	<input type="checkbox"/>	ARCHITECT
				DATE OF CONTRACT:	04/01/2009	<input type="checkbox"/>	SUBCONTRACTOR
				PAYMENT TERMS:	Net 30 Days	<input type="checkbox"/>	
				PAYMENT DUE:	09/14/2010		

SUBCONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below.
Continuation Page is attached.

1. CONTRACT AMOUNT	\$65,000.00
2. SUM OF ALL CHANGE ORDERS	\$5,000.00
3. CURRENT CONTRACT AMOUNT (Line 1 +/- 2)	\$70,000.00
4. TOTAL COMPLETED AND STORED (Column G on Continuation Page)	\$20,100.00
5. RETAINAGE:	
a. 5.00% of Completed Work (Columns D + E on Continuation Page)	\$255.00
b. 5.00% of Material Stored (Column F on Continuation Page)	\$750.00
Total Retainage (Line 5a + 5b or Column I on Continuation Page)	\$1,005.00
6. TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 minus Line 5 Total)	\$19,095.00
7. LESS PREVIOUS PAYMENT APPLICATIONS	\$0.00
8. PAYMENT DUE	\$19,095.00
9. BALANCE TO COMPLETION (Line 3 minus Line 6)	\$50,905.00

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$0.00	\$0.00
Total approved this month	\$6,000.00	(\$1,000.00)
TOTALS	\$6,000.00	(\$1,000.00)
NET CHANGES	\$5,000.00	

Subcontractor's signature below is his assurance to Contractor, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Subcontractor under the Contract have been used to pay Subcontractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Subcontractor is legally entitled to this payment.

SUBCONTRACTOR: General Contractors, Inc.

By: _____ Date: 08/09/2010
John Smith/President

State of: PA

County of: Berks

Subscribed and sworn to before

me this 9th day of August 2010

Notary Public: Kate Jones

My Commission Expires: 12/30/2009

ARCHITECT'S CERTIFICATION

Architect's signature below is his assurance to Contractor, concerning the payment herein applied for that: (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

CERTIFIED AMOUNT.....

(If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that are changed to match the certified amount.)

ARCHITECT: Jane Doe

By: _____ Date: _____

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Subcontractor, and is without prejudice to any rights of Contractor or Subcontractor under the Contract Documents or otherwise.