

# CHANGE ORDER

OWNER   
 ARCHITECT   
 CONTRACTOR   
 FIELD   
 OTHER

PROJECT: Sample Project Sample Project #1 2500 Canvon Drive Anvwhere. PA 55555-5555	CHANGE ORDER #: 1
	CHANGE ORDER DATE: 06/29/2003
	PROJECT #s: 555-555
TO: General Contractors. Inc. 7200 Seaview Terrace Anvwhere. US 55555-6987	DATE OF CONTRACT: 04/01/2002
	FOR: Sample Project

The Contract is changed as follows:

This is a sample change order.

The original contract amount was .....	\$65,000.00
Net change by previously authorized change orders .....	\$5,000.00
The contract amount prior to this change order was .....	\$70,000.00
The contract amount will be increased by this change order in the amount of .....	\$500.00
The new contract amount including the change order will be .....	\$70,500.00
The contract time will be increased by Two	2 days.
The new date of completion as of the date of this change order therefore is	Unchanged

**Not valid until signed by all parties below.**

Architects R Us ARCHITECT 243 Terrace Way ADDRESS Sometown, US 55555-2345	General Contractors, Inc. CONTRACTOR 7200 Seaview Terrace ADDRESS Anywhere, US 55555-6987	ABC Company OWNER 2250 Skyline Drive ADDRESS Sometown, US 55555-5555
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BY (Signature) Jane Doe (Typed Name)	BY (Signature) John Smith (Typed Name)	BY (Signature) Tom Jones (Typed Name)
DATE _____	DATE _____	DATE _____